



**ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401**

August 2, 2007

RE: Request for Bid K08-2023-26J
Printing of Court Information Office Publications

AMENDMENT #1

Dear Interested Party:

The Administrative Office of the Courts (AOC) provides the following additional information as a result of questions asked by prospective bidders to the above referenced Request for Bid:

Q. What are the page counts for the following publications: Family Matters, Back Bench, District Court ADR, and Macroscopic?

A. 8 double, 16 single.

Q. What is the paper stock for the Guide to Court of Appeals/Oral Argument?

A. 80t White Coated.

Q. What is the paper stock for the Grand Jury Handbook?

A. 60t White Uncoated.

Q. What is the paper stock for the Informative Guide to the Maryland Judicial System?

A. 80t White Coated.

Q. What is the size of the Post Card?

A. 4-1/4" x 6"

Q. What is the stock for the laminated card?

A. 80# white card

Q. What is the size for the Bookmark?

A. 2-3/4" x 8-1/2"

Q. Is the poster 4cp/4cp (full color two sided) or is it 4cp/0 (full color one sided)? Both are listed in the specs.

A. Please quote both ways.

Q. The Informative Guide to Maryland Judicial System is listed as gate fold, is it that the flat size is bigger than 8-1/2" x 11"?

A. Sizes listed are final trim size, flat size is 22" x 8-1/2"; panels are 5-1/2" x 8-1/2".

Q. The postcard is listed as running on a 80# offset stock, (cougar opaque maybe?) but it also suggest a spot gloss varnish. The spot gloss varnish may not show up well on an uncoated stock. Can we use an 80# matte/dull cover for the effect you are trying to achieve?

A. No, please adhere to specs.

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gloss varnish listed for the card. Normally a varnish is not added due to the laminate being added itself. Can we take this out of the specs? What is the thickness of the laminate?

A. Varnish is a typo, please disregard. Laminate should be 1.5 mil.

Q. There are no colors listed for the cover of the text stock for the activity book. Please advise what the colors are?

A. B&W

Q. Juvenile Court: There are no colors listed on this project. It is also advised in the project that there is a short fold. Can I pick up a sample of this piece to review?

A. 4/4; "short fold" means 11" x 8-1/2" folded once crosswise to 5.5" x 8.5" panels.

Q. Is there a particular title for the project that is listed as misc?

A. There are two Misc. 3-panel brochures. They're theoretical. We could call them Misc. Letter and Misc. Legal.

These are the only changes contemplated by Amendment #1.

Thank you in advance for your interest in doing business with the Maryland Judiciary.

Q. The laminated card has a spot

Sincerely,

Kevin L. Jones
Procurement Specialist